



**P.E.S. COLLEGE OF ENGINEERING, MANDYA**  
(An Autonomous Institution under V.T.U. Belgaum)  
**INTERNAL QUALITY ASSURENCE CELL (IQAC)**

---

Date: 02/11/2020

**MEETING CIRCULAR:**

The members of IQAC committee and Department IQAC committee members meeting will be held on Wednesday **04<sup>th</sup> Nov. 2020** at **11:00 Noon** in the **Principal's Chamber** to discuss the following agenda.

**Agendas:**

1. *Collection of data with documents for preparing AQAR.*
2. *Preparation of AQAR report for the Year2020-21.*
3. *Collection of data for online classes and activities conducted during the year.*
4. *Any other discussion with the permission of the chair.*

So, I request all the committee members to attend the meeting without fail and provide your valuable suggestions to prepare the AQAR for the year.

**Dr. Shivalinge Gowda**  
IQAC Coordinator

**Dr. H. V. Ravindra**  
Principal



# P.E.S. COLLEGE OF ENGINEERING, MANDYA

(An Autonomous Institution under V.T.U. Belgaum)

## INTERNAL QUALITY ASSURENCE CELL (IQAC)

---

**Minutes of IQAC Meeting held on 4<sup>th</sup> Nov. 2020 at 11.00 AM in the Principal's Chamber.**

In the beginning, the chairperson of IQAC Dr. H. V. Ravindra, Principal of PESCE welcomed all the members of IQAC and department IQAC committee coordinators.

### **Proceedings of second IQAC meeting :**

**Agenda - 1:** Collection of data with documents for preparing AQAR.

The committee has decided to give the responsibilities for the department coordinators to collect the data from their respective departments along with relevant documents as per the NAAC AQAR guidelines and submit the same to the IQAC coordinator.

**Agenda - 2:** Preparation of AQAR report for the Year: 2020-21.

IQAC coordinator compile the data collected by the department coordinators as well as office, Training & placement centre, sports and library etc., He may also collect the relevant documents for Part-A and Part-B of AQAR for the year.

**Agenda -3:** Collection of data for online classes and activities conducted during the year.

As per new guidelines of AQAR, data of online classes and activities conducted are essential. So that, coordinator insist to provide the data for all activities conducted during pandemic situation.

**Agenda – 4:** Any other discussion with the permission of the chair

All the members are give their opinion/suggestions for better achievements in academic activities and social responsibilities.

Finally, IQAC chairman summarized the discussions made about all the agendas and agree to give the support and cooperation for the fulfillment of them. At the end, IQAC coordinator Dr. Shivalinge Gowda express vote of thanks to all members for their active participation and suggestions.

The meeting was concluded with the permission of chairperson.



# P.E.S. COLLEGE OF ENGINEERING, MANDYA

(An Autonomous Institution under V.T.U. Belgaum)

## INTERNAL QUALITY ASSURENCE CELL (IQAC)

---

No. of members present	Number of members absent
13	05

**Dr. Shivalinge Gowda**

IQAC Coordinator

**Dr. H. V. Ravindra**

Principal